

# Division of Public Health Agreement Addendum FY 21-22

Catawba County Public Health  
**Local Health Department Legal Name**

Women's & Children's Health /  
Children & Youth  
**DPH Section / Branch Name**

361 ELC Reopening Schools SH Liaison  
**Activity Number and Description**

Ann Nichols, 919-707-5667  
ann.nichols@dhhs.nc.gov  
**DPH Program Contact**  
(name, phone number, and email)

06/01/2021 – 05/31/2022  
**Service Period**

**DPH Program Signature** **Date**  
(only required for a negotiable agreement addendum)

07/01/2021 – 06/30/2022  
**Payment Period**

- Original Agreement Addendum  
 Agreement Addendum Revision # 1

**I. Background:**  
No change.

**II. Purpose:**  
*This Agreement Addenda Revision #1 replaces the Purpose Section in its entirety with the following:*  
This Agreement Addendum provides temporary funding for the Local Health Department to create Local Health Department Public Health School Health Liaisons for the coordination of COVID-19 screening, testing, and vaccine administration efforts, and to coordinate other school health/public health services as described in the Memorandum of Agreements referenced in the Attachment A, Paragraph B of the Agreement Addendum for FY22 351 Child Health.

**III. Scope of Work and Deliverables:**  
*This Agreement Addenda Revision #1 replaces Paragraph 1 in its entirety with the following:*

- Employ or contract for one or more PHN School Health Liaisons by the start of the 2021-2022 school year to liaise with all school types within the jurisdiction of the LHD. Allowable uses of funds include salary and fringe benefits, staff development and training, IT hardware and software, supplies including cell phones and office supplies, and travel. It is recommended that a Public Health Nurse is identified to fulfill a primary/leadership role for School Health Liaisons. Other key liaison team members could include (but are not limited to) people with education and experience in health education, social work, communications, data/epidemiology, case

  
Health Director Signature (use blue ink)

8/30/2021  
Date

Local Health Department to complete: (If follow-up information is needed by DPH)	LHD program contact name: <u>Jason Williams</u>	
	Phone number with area code: <u>828-695-5847</u>	
	Email address: <u>jasonw@catawba-county.nc.gov</u>	

investigation/contact tracing, vaccine/immunizations, testing, and administrative support for School Health Liaisons.

*This Agreement Addenda Revision #1 replaces the opening paragraph of Paragraph 2 with the following:*

2. Establish position descriptions or establish components within position descriptions, as applicable, for the School Health Liaison staff that includes the following activities in addition to other local needs:

*For the sake of clarity, the Subparagraphs a. through f. under Paragraph 2 remain unchanged.*

**IV. Performance Measures/Reporting Requirements:**

*This Agreement Addenda Revision #1 replaces Paragraph 1 in its entirety with the following:*

**1. Performance Measures**

- a. Employ or contract for one or more School Health Liaisons by the start of the 2021-2022 school year to liaise with all school types and LEAs served by the LHD.
- b. Upload job descriptions of all School Health Liaison team members supported in full or in part with these funds into the Smartsheet Dashboard.  
<https://app.smartsheet.com/b/publish?EQBCT=82018408e7b44ef9b44e113b6e536ffb>

**V. Performance Monitoring and Quality Assurance:**

No change.

**VI. Funding Guidelines or Restrictions:**

*This Agreement Addenda Revision #1 adds Paragraphs 3, 4, and 5, as follows:*

3. As the LHD is a subrecipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplement Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 [P.L. 117-2], the LHD agrees as applicable to the award, to:
  - a. comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19;
  - b. in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual’s home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation);
  - c. assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation. In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS– CoV–2 or to diagnose a possible case of COVID–19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory reporting guidance is posted at:  
<https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.
  - d. consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the subrecipient is expected to provide to CDC, through NC DHHS, copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing.

- e. this award is contingent upon agreement by the subrecipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.
4. In addition to their local procurement rules/policies, the LHD shall comply with the following rules, applying the most restrictive standard where there is a difference between any of the standards:
    - a. Federal Uniform Administrative Requirements for Procurement, 45 CFR Part 75 §75.327-335, [https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#se45.1.75\\_1326](https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#se45.1.75_1326)
      1. Appendix II to Part 75—*Contract Provisions for Non-Federal Entity Contracts Under Federal Awards* may be found here for incorporation into procurement contracts: [https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#ap45.1.75\\_1521.ii](https://www.ecfr.gov/cgi-bin/text-idx?node=pt45.1.75&rgn=div5#ap45.1.75_1521.ii)
  5. Unallowable costs:
    - a. Research
    - b. Clinical Care
    - c. Publicity and propaganda (lobbying):
      1. Other than for normal and recognized executive-legislative relationships, no funds may be used for:
        - a. publicity or propaganda purposes, for the preparation, distribution, or use of any material designed to support or defeat the enactment of legislation before any legislative body
        - b. the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive order proposed or pending before any legislative body
      2. See Additional Requirement (AR) 12 for detailed guidance on this prohibition and additional guidance on lobbying for CDC recipients: [https://www.cdc.gov/grants/documents/Anti-Lobbying\\_Restrictions\\_for\\_CDC\\_Grantees\\_July\\_2012.pdf](https://www.cdc.gov/grants/documents/Anti-Lobbying_Restrictions_for_CDC_Grantees_July_2012.pdf)
    - d. All unallowable costs cited in CDC-RFA-CK19-1904 remain in effect, unless specifically amended, in accordance with 45 CFR Part 75 – Uniform Administrative Requirements, Cost Principles, And Audit Requirements for HHS Awards.